

Instructions: Read and print this form, obtain the signatures, and upload to your online application before the closing date (details at esp.uq.edu.au)

APPLICANT DECLARATION

Yes, I (the applicant) agree:

1. To UQ communicating with me via electronic means. This may include communications relating to UQ-organised events;
2. That if offered a place in ESP, I will comply with UQ's admission and enrolment rules, and important dates as set by UQ, while part of ESP;
3. To notify the ESP Coordinator if there is any change to the information I have provided in my application;
4. To permit UQ to release details of my academic progress to my school/college and parents/guardian as stated in my application;
5. To permit UQ, its educational representatives and business partners, to release my contact details, including information needed to maintain my lawful status if onshore, to a third party for essential UQ business (e.g. QCAA, Home Affairs, QTAC, OSHC provider and International Education Services);
6. That the information supplied in this application is complete and correct to the best of my knowledge. If any information provided is found to be false or misleading, I accept that UQ may withdraw my application or cancel my enrolment in ESP.

Yes, I (the applicant) understand:

1. Original documents submitted to UQ Admissions will become property of UQ and will not be returned;
2. UQ is an environment for adult learners and course materials may reflect this;
3. As an ESP student, my tuition fees are waived, but I am fully responsible for additional educational expenses while studying at UQ;
4. If offered a place in ESP, this offer is conditional on approval by my school;
5. Submitting this application is not a guarantee of a place in ESP;
6. My application will be assessed to ensure I meet the eligibility requirements for ESP;
7. Some courses have quotas and additional eligibility criteria that I will be required to meet, if relevant (e.g. language tests, auditions);
8. While UQ does its best to accommodate all eligible ESP applicants, if large numbers of applications are received for specific courses, not all eligible applicants will be offered a place. In this instance, UQ Admissions (in consultation with other relevant UQ departments) will work with the applicant to see if another ESP course is available;
9. Timetable preferencing opens for two weeks from mid January. The class timetable is released two weeks prior to classes starting.
10. **It is my responsibility to manage my high school and ESP workload;**
11. **The academic implications of withdrawing from ESP as outlined in the [2024 ESP Rules and Guidelines](#);**
12. **My final ESP grade will remain on my permanent record with UQ.** All official grades on a student's record may be used to calculate a Grade Point Average (GPA) for applications for study in undergraduate, honours, postgraduate or research studies in the future;
13. UQ complies with the Australian and Queensland privacy laws and guidelines. UQ only collects, stores, uses and discloses personal information in accordance with [Policy 1.60.02—Privacy Management](#). Personal information supplied in this ESP application will only be used for University purposes in accordance with the ESP application.

Yes, I (the applicant) have read, understood and agree to the [2024 ESP Rules and Guidelines](#) (available from esp.uq.edu.au/how-do-i-apply).

Full name

School

LUI

Student signature

Date

PARENTAL / GUARDIAN DECLARATION AND CONSENT

Yes, I (the parent/guardian) have read, understood and accept the conditions of my child's ESP application as stated above in the Applicant Declaration, and give permission for my child to participate in ESP if offered a place.

Yes, I (the parent/guardian) understand that although my child will be underage while enrolled in ESP (if offered a place), UQ does not accept parental responsibility for them, either while on campus or while involved in university-related work or study. I agree that a student under the age of 16 can only be made an offer if approved in accordance with [Policy 3.40.06 – Undergraduate, Non-Award and CSP Admission and Enrolments](#). I agree that if my child is under 16 years of age when they are studying at UQ, I will arrange for them to be accompanied by me or another responsible adult while they are on campus and that if I, as parent or guardian, choose to accompany my child to lectures and tutorials, I will remain a passive observer of teaching and learning activities during lectures and tutorials in accordance with [Policy 1.70.04 Children on Campus](#).

Full name

Parent/guardian signature

Date

SCHOOL PRINCIPAL DECLARATION AND CONSENT

Yes, I (the School Principal or authorised delegate) endorse this application based on the strong academic results achieved by this student. I am confident this student has the maturity and commitment required to successfully complete ESP. I have read and understood the conditions of ESP as outlined in the Applicant Declaration above.

Full name and Position

School Principal/delegate signature

Date